



PTA VOLUNTEER SURVEY

There are many ways you can help!

Please fill out the form below and join our volunteer network.

Name _____

Child's Name _____ Grade & Teacher _____

Child's Name _____ Grade & Teacher _____

Child's Name _____ Grade & Teacher _____

Email _____ Phone _____

I am available: ☐ During the school day ☐ For evening events

I would like to JOIN A COMMITTEE

(check all that apply)

<input type="checkbox"/> Box Tops	<input type="checkbox"/> Recess Volunteers	<input type="checkbox"/> Green Committee
<input type="checkbox"/> Holiday Boutique	<input type="checkbox"/> Family Fun Night	<input type="checkbox"/> Book Fairs
<input type="checkbox"/> Photo Day (PK-7) <input type="checkbox"/> Photo Day (8 th)	<input type="checkbox"/> PK & K Halloween Party	<input type="checkbox"/> Spring Elementary Dance (Gr 1-5)

Please list any committees above that you would be willing to Chair:

Comments & additional skills you would like to contribute: _____

Thank you!

COMMITTEE DESCRIPTIONS

Box Tops

- Chairperson: Periodically complete submission form and mail sorted Box Tops.
- Volunteers: Collect Box Tops from container at school and sort into groups of 50.

Green Committee

- Plan and attend spring cleanup/planting day.

PreK & K Halloween Party: October 23rd, 2015

- Chairperson: Organize volunteers and oversee planning of entertainment, flyer, ticket sales and donations. Chairpersons have been assigned for this year's party but if you currently have a child in PreK and would be interested in chairing it next year please let us know.
- Volunteers: Assist chairpersons with planning, setup and cleanup.

Book Fairs - Fall: Oct. 26th-28th, Spring: Mar. 14th – 16th, Summer: TBD

- Chairperson(s): Communicate with our scholastic contact via email and one planning call (15 minutes) per fair. Run the in school fair and evening event. Organize volunteers for setup and running of the fair. This position can be shared between two people to decrease each chair's time commitment.
- Volunteers: Sign up for a time slot to do set up or attend the fair to help students shop.

Photo Day – PreK – 7th: Oct. 19th, 8th Grade & Retakes: Nov. 17th

- Chairperson: Work with the photo company to provide them with needed student data, communicate details of ordering and photo day with parents and organize volunteers to help the day of.
- Volunteers: Attend photo day and facilitate students arriving to the auditorium and getting their picture taken.

Holiday Boutique – Dec. 9th – 11th

- Chairperson: Organize display of products from boutique vendor and purchase of ornaments and additional items to sell. Organize volunteer schedule for the days of the boutique.
- Volunteers: Sign up for a time slot to set up, clean up or attend during the boutique to assist students with shopping.

Family Fun Night – Feb. 26th

- Chairperson: Organize flyer, ticket sales, bingo supplies, solicit donations/purchase prizes and refreshments. Manage volunteers.
- Volunteers: Assist the night of with setup, cleanup, running the games and selling refreshments.

Spring Elementary Dance – Apr. 15th

- Chairpersons: Organize theme, decorations, flyer, ticket sales and donations. This event requires two chairpersons.
- Volunteers: Assist with wrapping of prizes, set up, cleanup and stations during the dance.

Recess Volunteers

- This committee is Mr. Shapiro's. He is looking for parent volunteers to help out at recess. Sign up for it is also available on the school website though Sign Up Genius.